

**DALLAS COUNTY SHERIFF'S TRAINING ACADEMY
TRAINING SCHEDULE**

JANUARY, FEBRUARY, MARCH, 2012

TCLEOSE TRAINING UNIT 09/1/2011 - 08/31/2013

1st Quarter

Please refer to www.tcleose.state.tx.us for the most up to date rules and requirements.

DALLAS COUNTY SHERIFF'S TRAINING ACADEMY						
BILL J. PRIEST BUILDING						
1402 CORINTH ST. DALLAS, TX 75215 214 565-1184						
COURSE	#	DATE	TIMES	ROOM #	COST	WHO CAN ATTEND?
C.I.T. (16 hour)	12-001	February 22-23, 2012	8:00a-5:00p	2540	\$120	ALL OFFICERS
C.I.T. (Update)	12-002	January 27, 2012	8:00a-5:00p	2540	\$60	ALL OFFICERS, IF TAKEN CIT
Cultural Diversity	12-003	January 25, 2012	8:00a-5:00p	2540	\$60	ALL PERSONNEL
Cultural Diversity	12-004	February 24, 2012	8:00a-5:00p	2540	\$60	ALL PERSONNEL
Ethics in Corrections	12-005	January 17, 2012	8:00a-5:00p	2001	\$60	DETENTION STAFF
Ethics in Law Enforcement	12-006	February 8, 2012	8:00a-5:00p	2001	\$60	SWORN PERSONNEL ONLY
Financial Planning/Management	12-007	February 8, 2012	8:00a-12:00p	2540	\$30	ALL PERSONNEL
Financial Planning/Management	12-008	March 14, 2012	8:00a-12:00p	2540	\$30	ALL PERSONNEL
Heartsaver/AED (CPR)	12-009	January 18, 2012	8:00a-4:00p	GYM	\$60	ALL PERSONNEL
Heartsaver/AED (CPR)	12-010	February 16, 2012	8:00a-4:00p	GYM	\$60	ALL PERSONNEL
Heartsaver/AED (CPR)	12-111	March 30, 2012	8:00a-2:00p	GYM	\$60	ALL PERSONNEL
Human Trafficking	12-112	January 17, 2012	8:00a-5:00p	2540	\$60	SWORN PERSONNEL
Inmate Rights & Privileges	12-113	March 8-9, 2012	8:00a-5:00p	2540	\$120	DETENTION STAFF
IPC (Interpersonal Comm.)	12-114	February 14-15, 2012	8:00a-5:00p	1215	\$120	DETENTION STAFF
Intermediate CHILD ABUSE	12-115	Feb. 29- Mar. 2, 2012	8:00a-5:00p	1215	\$180	SWORN PERSONNEL ONLY
Intermediate SPANISH	12-116	February 15-17, 2012	8:00a-5:00p	TBD	\$180	ALL OFFICERS
N.C.I.C./T.C.I.C. (less than FULL)	12-117	January 10, 2012	8:00a-5:00p	2001	\$60	ALL PERSONNEL
N.C.I.C./T.C.I.C. (less than FULL access)	12-118	February 23, 2012	8:00a-5:00p	2001	\$60	ALL PERSONNEL
N.C.I.C./T.C.I.C. (less than FULL access)	12-119	March 8, 2012	8:00a-5:00p	2001	\$60	ALL PERSONNEL
Recognition of Medical Concerns	12-120	January 25, 2012	8:00a-4:00p	1530	\$60	ALL OFFICERS
Special Investigative Topics (S.I.T.)	12-121	TBD	8:00a-5:00p	2540	\$60	SWORN PERSONNEL ONLY
State and Federal Law Update	12-122	January 26, 2012	8:00a-11:00a	2540	\$25	SWORN PERSONNEL ONLY
Stress Management	12-123	February 9, 2012	8:00a-5:00p	2540	\$60	ALL PERSONNEL
Suicide Detection and Prevention	12-124	January 12, 2012	8:00a-5:00p	2001	\$60	DETENTION STAFF
Suicide Detection and Prevention	12-125	February 7, 2012	8:00a-5:00p	2001	\$60	DETENTION STAFF
Suicide Detection and Prevention	12-126	March 2, 2012	8:00a-5:00p	2001	\$60	DETENTION STAFF
Use of Force in a Jail Setting	12-127	TBA/March	8:00a-5:00p	2540	\$120	DETENTION STAFF

FRANK CROWLEY COURTS BUILDING

133 N. RIVERFRONT BLVD DALLAS, TX 75207

COURSE	#	DATE	TIMES	ROOM #	COST	WHO CAN ATTEND?
Cultural Diversity	12-131	March 23, 2012	10:00p-6:00a	A5	\$60	ALL PERSONNEL
State and Federal Law Update	12-128	February 7, 2012	5:00p - 8:00p	CJR	\$25	SWORN PERSONNEL ONLY
State and Federal Law Update	12-129	March 29, 2012	5:00p - 8:00p	TBD	\$25	SWORN PERSONNEL ONLY

LEW STERRETT JUSTICE CENTER

111 W. COMMERCE ST. DALLAS, TX. 75207

COURSE	#	DATE	TIMES	ROOM #	COST	WHO CAN ATTEND?
IPC (Interpersonal Comm.)/ 1st W	12-130	February 21-22, 2012	10:00p-6:00a	TBA	\$120	DETENTION STAFF

KENNETH MITCHUM FIREARMS TRAINING FACILITY

1510 E. LANGDON RD HUTCHINS, TX 75241 972-225-4590

COURSE	#	DATE	TIMES	ROOM #	COST	WHO CAN ATTEND?
Detention Transfer	12-134	January 17-19, 2012	8:00a-4:00p	RANGE	\$180	SWORN PERSONNEL Class Min: 3; Max: 10
Back-up Weapons	12-137	January 5, 2012	8:00a-12noon	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Building Searches	12-136	March 27, 2012	2:00p-10:00p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
GLOCK ARMORER	12-135	March 13-15, 2012				SWORN PERSONNEL Class Min: 3; Max: 10
Low Light Operations	12-144	February 17, 2012	4:00p-12:00a	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Low Light Operations	12-145	March 29, 2012	4:00p-12:00a	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Night Shooting Enhancement	12-143	February 9, 2012	4:00p-12:00a	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Off Duty Employment	12-146	January 11, 2012	8:00a-12noon	RANGE	\$30	SWORN PERSONNEL & Civilian Supervisors; Class MIN: 2
Off Duty Employment	12-147	March 19, 2012	08:00a-4:30p	RANGE	\$30	SWORN PERSONNEL & Civilian Supervisors; Class MIN: 2
Patrol Rifle	12-148	February 20-22, 2012	8:00a-4:30pm	RANGE	\$120	SWORN PERSONNEL
Shooting and Moving	12-141	January 9, 2012	8:00a-4:00p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Shooting Enhancement	12-142	January 30, 2012	8:00a-4:30p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Survival Shotgun	12-149	January 25, 2012	8:00a-4:30pm	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Tactical Takedowns and Restraints	12-150	January 31, 2012	8:00a-4:30pm	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Weapons Retention	12-138	January 23, 2012	8:00a-4:00p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Weapons Retention	12-139	March 15, 2012	8:00a-4:00p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10
Weapons Retention	12-140	March 26, 2012	8:00a-4:00p	RANGE	\$60	SWORN PERSONNEL Class Min: 3; Max: 10

Course Descriptions

540 concepts	www.540concepts.com
Arrest, Search, and Seizure	This INTERMEDIATE course covers probable cause, detention, and arrest. The student will be able to choose a proper course of action when presented with fact situations on a test to determine reasonable suspicion for detention or probable cause for arrest. The student will be able to write an acceptable complaint for issuance of an arrest warrant. The student will be able to demonstrate on a written examination an understanding of this area to a specified percentage.
Back-up Weapons	This course is an opportunity for students to practice realistic scenarios with backup weapons. Students should bring duty rig, backup weapon, holster for backup weapon, vest and uniform shirt if weapon is carried in a vest and 50 rounds of ammunition if weapons are other than .22, .38. or .380. Outside students should bring 50 rounds of ammunition for backup weapons and 50 rounds for primary.
Basic Instructor's Course	This course is designed to prepare the experienced law enforcement professional to be an effective instructor for their agency. The course will include principles of learning, performance objectives, and lesson plan preparation, techniques of instruction, use of visual support materials and contemporary teaching techniques. The program requires extensive outside work and individual study/preparation time. All personnel must attend each day of class to receive credit. (STUDENTS WILL HAVE A SUBJECT TO TEACH UPON COMPLETING THIS CLASS).
Building Searches	
C.I.T	This course is designed to give the officer a better understanding of mental illness. This course will provide the officer with the tools, and understanding needed to better interact with individuals that are in crisis. It will also make the officer aware of the legal aspects when dealing with the mentally ill. Instructor(s): S/Sgt.G.Artesi, DCSD.
C.I.T. Update	This course is a Refresher to the 16 hour Crisis Intervention Training class
Civil Process (40 hr course)	Basic: This part of the course covers the jurisdiction of courts which apply to civil process, officer responsibilities, criminal subpoenas and rules of the court which apply to civil citation and other documents. Advanced: This part of the course will discuss complex issues dealing with enforcement documents in an interactive problem solving format.
Courtroom Security / Situational Shooting	To provide the students with a working knowledge on how to maintain security in the courthouse.
Cultural Diversity	This course will help each student identify different ethnic backgrounds. It will also help the student deal with racial sensitivity and different cultural backgrounds as well. Those officer holder a Basic Peace Officer certificate are required to have this course during the TCLEOSE Training Cycle 2009-2013. Jailers and Peace Officers with Jailer licenses are required to have this course during the 2009-2013 Training Cycle.
DTO Refresher	This course is a Refresher for Detention Training Officers who provide direction, prepare evaluations, and teach probationary officers the required duties and guidelines required within the jail system.
Financial Planning	This course is designed to help you get on the road to financial security. The class covers the following topics: Top 8 Financial Priorities, Eliminating Debt, Tips for Saving, Retirement Planning, Roth IRA, 401K plans and more.
Grant Workshop for Law Enforcement, Fire, and EMS	professionals with the knowledge and basic skills necessary to develop alternative funding and other resources for programs, equipment, facility and other critical needs. Registration forms are available on the website www.richardjcondon.com . All registration is handled by Richard J. Condon and Associates. All costs associated for this training are payable to Richard J. Condon and Associates.
Heartsaver/AED (CPR)	This course is designed to provide all participants with a basic understanding of CPR and First Aid and its procedures. The course will help to prepare individuals for emergencies on the job or in the home.
Human Trafficking	
Inner-perimeter Responsibility	
Intermediate USE OF FORCE	This course is designed to: (a) To provide Officers with an understanding of the statutory authority for use of force. (b) use of force models/options. (c) To increase the knowledge of the causes of disruptive behavior and disturbances. (d) To provide information which will enable the jail administrator/officer to take appropriate preventive/remedial action to protect against potential civil liability.
Low Light Operations	This class is a series of drills designed shooting in for low light or night environments. Drills vary each quarter. Students from outside departments will need to provide 200 rounds of handgun ammunition.
N.C.I.C./T.C.I.C. (FULL access)	Training is provided by the T.C.I.C. Training Section of the Crime Information Bureau. It is a requirement for all persons employed by a criminal justice or law enforcement agency who are required to enter, modify, clear, cancel and access the III (Interstate Identification Index) functions.
N.C.I.C./T.C.I.C. (less than FULL access)	Training is provided by the T.C.I.C. Training Section of the Crime Information Bureau. It is a requirement for all persons employed by a criminal justice or law enforcement agency who access the III (Interstate Identification Index) functions.
Off Duty Employment	This class held at the Mitchum Range classroom reviews legal, policy, and tactical considerations for deputies engaged in off-duty police employment and for their supervisors.
PATROL RIFLE	End user course for certification with AR15/M16 rifles in an urban law enforcement environment.

Plainclothes/Off Duty Carry	Course covering updates in federal and state concealed carry laws, General Order policy updates regarding concealed carry, discussion of national trends in accidental police-on-police shootings, practical exercises in selecting, drawing, and firing from different kinds of concealed holsters. Outside students should provide 200 rounds pistol ammunition.
Recognition of Medical Concerns	PHHS is offering this course to assist field officers and DSOs with information to recognize symptoms associated with Diabetes and Epilepsy, etc when individuals are in distress.
Retail Theft	This course was developed for law enforcement because it is one of the largest crime categories in the states. The training format is a (2) hour segment on SHOPLIFTING, (3) hour segment on ORGANIZED RETAIL THEFT (professional shoplifters) and a (3) hour segment on CARGO THEFT.
Shooting and Moving	This course introduces students to fundamental concepts of safely moving with weapons and shooting while moving. Students should bring duty rigs. Outside students should bring 400 rounds of pistol ammunition.
Shooting Enhancement	This class is a series of drills designed to address common problems seen in annual qualifications. Drills vary each quarter. Students with qualification scores below 80 are encouraged to attend. Students from outside departments will need to provide 300 rounds of handgun ammunition.
Special Investigative Topics (S.I.T.)	This course is has been condensed to an 8-hour block. Topics include: Sexual Assault, Family Violence and Child Abuse. Those with the Basic Peace Officer Certificates are required to have this course during the TCLEOSE Training Cycle (2009-2013).
State and Federal Law Update	This is the mandated TCLEOSE Course #3182 State and Federal Law Update Course. Each peace office is required to attend this course each training unit. This is the 2011-2013 Unit of the 2009-2013 cycle.
Stress Management	This course will allow the student to be aware of the causes & effects of stress in the lives of peace officers and officers working in the field of law enforcement (to include corrections).
Suicide Detection and Prevention	Intermediate Course for Jailers.
Survival Shotgun	
Tactical Takedowns and Restraints	
Use of Force Intermediate	Required for Peace Officers to obtain Intermediate Proficiency License.
Weapon Retention	This course is designed to provide weapon retention tactics.

In-Service Training Student Rules and Regulations

Dress Code is business casual (jeans are acceptable) or uniform. No shorts are allowed unless as part of a uniform.

Loud, disruptive conversation and "horseplay" is not tolerated anywhere in the academy.

Unreasonable or excessive profanity is deemed unprofessional and is not tolerated.

Student/cadet officers may only leave the academy facility (except for meal breaks) with the permission of the Training Coordinator or Academy Commander.

Alcoholic beverages are not permitted in the training facility, except as a part of a training course.

The Training Staff designate telephones for student/cadet officer's use. Absolutely no long distance phone calls are permitted unless it is collect only.

There is no smoking in the building. The designated smoking area is outside the perimeter of the building.

Pagers and mobile telephones should be silenced or placed in vibrate mode in the classrooms.

Conversation in hallways must be low in tone. Other classes and academy routine business must not be disrupted by a "high spirited" break.

Insubordination or disrespect to instructors or staff is not tolerated.

Dishonesty is not tolerated, and can be a dismissible offense.

Sleeping in class is not tolerated.

If damage results from a student's negligence, the cost of the repair or replacement is the responsibility of the student/cadet officer. All significant instances of damage to Academy property is reported to the Training Section Commander in writing in memorandum form.

Headgear is not to be worn in the classroom.

All outside agencies must pay their fees by the first day of class or instruct the in-service secretary to insure payment was made in advance.

Supervisors are notified if a student fails to attend a scheduled class.

Please refer to www.tcleose.state.tx.us for the most up to date rules and requirements.

Registration Information for Dallas County Sheriff's Department Personnel

Registration for the classes listed in this bulletin may be made within the Sheriff's Department by submitting a written request / memorandum through channels to the Training Division. Approved requests must be sent inter-office mail to Training Academy.

The request **MUST** include: students FULL name, job assignment, shift, phone number and supervisor's FULL name and email address.

When desiring to attend more than one class, the student should place all of the desired classes on one request.

Registration requests, with the approval of the chain, **MUST BE RECEIVED** by the Training Division **fifteen (15)** working days prior to the starting date of the class. Personnel are encouraged to register for these courses as early as possible. Enrollment can be limited as indicated.

Late registration is allowed **ONLY** if space permits.

If scheduled to attend a class, a confirmation letter will be sent, through the **COMMANDER**, to each student approximately two (2) weeks prior to the day of class, OR by return e-mail to the applicant and COMMANDER.

IF A CONFIRMATION LETTER IS NOT RECEIVED, PLEASE BE ADVISED THAT THE STUDENT IS NOT TO ATTEND THE CLASS. Student should bring a copy of the confirmation letter with him/her to the class.

Withdrawals must be submitted in writing through channels. Class "NO-SHOWS" may result in disciplinary action.

Tuition Fees - Tuition fees are waived for Dallas County Sheriff's Department Employees, **except where noted.**

Training Credits - TCLEOSE training points are awarded to all personnel for successful completion of courses of instruction where TCLEOSE credit is allowed (not all courses allow TCLEOSE credit for all personnel).

An Intermediate or Advanced training course may be applied toward credit for proficiency certificates as provided by TCLEOSE Rules and Regulations.

Training at Outside Agencies / Academies, Etc. - Other training is available at academies outside the Sheriff's Department. Materials concerning this information are located at the Academy. Outside training is available with prior approval, or on the individuals own time and at their own expense.

Registration Information for All Outside Agencies

Registration for the classes listed in this bulletin may be made by submitting a written request on departmental letterhead to the Dallas County Sheriff's Academy, Training Division:
by mail to 133 N. Riverfront Blvd. LB-31, Dallas, TX 75207-4313, ATTN: Training Academy,
by fax [214-565-1244],
or by emailing Candace M. Freeman: cmfreeman@dallascounty.org

PLEASE DO NOT SEND PAYMENT AT THE TIME OF REGISTRATION.

The request **MUST** include the student's full name, job assignment, shift, phone number and Supervisor's name and email address.

When desiring to attend more than one class, the student should place all of the desired classes on one request.

Registration requests **MUST BE RECEIVED** by the Training Division **fifteen (15) working days prior to the starting** date of class. Personnel are encouraged to register for these courses as early as possible. Enrollment can be limited to the number indicated under the course size description.

Late registration will be allowed **ONLY** if space permits.

Upon acceptance to a class, confirmation letters will be sent to the student's supervisor approximately two (2) weeks prior to the starting date of class or via email if an email address was provided.

Bring a copy of the confirmation letter with you to class. **IF A CONFIRMATION LETTER WAS NOT RECEIVED,** PLEASE BE ADVISED THAT THE STUDENT IS NOT TO ATTEND CLASS.

WITHDRAWALS BY STUDENTS MAY BE SUBMITTED IN WRITING OR BY PHONING THE TRAINING DIVISION at (214) 565-1184/1189 enter ext. 221, or via e-mail at: cmfreeman@dallascounty.org

TUITION FEES (except where noted) - Tuition fees **MUST** be paid at the Training Academy prior to the first day of class or submitted to the Training Coordinator on the day the student reports to class.

The student whose fees have not been paid in advance and do not have payment on the day of class are not admitted to the class. Payments should be made by cash or check made payable to: Dallas County Sheriff's Department. If payments are mailed, they should be mailed to: Dallas County Sheriff's Department, 133 N. Riverfront Blvd., LB-31, Dallas, TX 75207-4313, ATTN: Training Academy.